

**The Children's Center at Burke Gilman Gardens
2007-2008 Family Information Update Form**

Child's Name: _____ **Date of birth:** _____

Sponsor's Information:

Name: _____ **Relationship to child:** _____
Address: _____ **Home Phone:** _____
_____ **Work Phone:** _____
Employer: _____ **Cell Phone:** _____
Position/Title: _____ **Email:** _____
Preferred method of contact: _____

Co-Sponsor's Information:

Name: _____ **Relationship to child:** _____
Address: _____ **Home Phone:** _____
_____ **Work Phone:** _____
Employer: _____ **Cell Phone:** _____
Position/Title: _____ **Email:** _____
Preferred method of contact: _____

Person(s) who have permission to pick up your child at the Center and/or be contacted in case of an emergency (other than the sponsors):

Name: _____ **Relationship to child:** _____
Address: _____ **Home Phone:** _____
_____ **Work Phone:** _____
Employer: _____ **Cell Phone:** _____
Position/Title: _____ **Email:** _____

Name: _____ **Relationship to child:** _____
Address: _____ **Home Phone:** _____
_____ **Work Phone:** _____
Employer: _____ **Cell Phone:** _____
Position/Title: _____ **Email:** _____

Name: _____ **Relationship to child:** _____
Address: _____ **Home Phone:** _____
_____ **Work Phone:** _____
Employer: _____ **Cell Phone:** _____
Position/Title: _____ **Email:** _____

Health Information:

Child's Health Care Provider: _____ **Phone:** _____
Address: _____ **Insurance:** _____
Date of last physical exam: _____

Current food allergies/health concerns? If yes, please describe:

Center Photo Release:

I grant permission for my child's photograph to be included in Center publications, including newsletters, classroom displays, and the TCC website. I understand that my child's photograph will only be used for purposes directly related to the Center, and not be released to any outside agencies without prior notification to families. _____ (initial)

Walking Field Trip Permission:

Throughout the year, we take occasional walking trips to local parks or public places. All trips will be adequately staffed to provide the utmost safety for your child. Parents will be notified of the trip in advance with the time of departure and arrival back to the center. I give my permission for my child to attend occasional walking field trips throughout the year. _____ (initial)

Sunscreen Permission:

In warm weather, I agree to apply sunscreen to my child before coming to the Center in the morning, and I grant permission for the staff at TCC to apply sunscreen (Water Babies SPF 50 or comparable brand) to my child throughout the day before playing outside in warm weather. _____ (initial)

Center Policies and Procedures:

Per State of Washington child care licensing and public health requirements, the following information is available for parents to review at anytime:

Current Licensing Compliance Agreement: compliance agreement between the Center and the Washington State Department of Early Learning.

Center Health Care Policy and Medication Management Plan: Center policy and procedures relating to staff and child health practices, communicable disease exposure and reporting, medication and first-aid management and other health-related topics.

Pesticide Policy: Center policy adhering to public health standards.

Disaster Preparedness Policy: Center policy for major natural disaster preparedness.

Pet Policy: Center policy and procedures for the caring of classroom pets, when applicable.

I understand that the above policies are available for parents to review: _____ (initial)

TCC FAMILY DIRECTORY

_____ YES! We would like to be included in the TCC Family Directory. We understand that the Family Directory will only be shared with currently enrolled families at the Center, and we have included the information we would like to be shared below (please include only the info you would like included)

Child's Name: _____ Age/Class: _____

Family Contact Name(s): _____

Phone: _____ Email: _____

Languages spoken in home: _____

Where is your family from?: _____

_____ No thanks, we do not wish to be included in the TCC Family Directory at this time.